

Adult Education Classes Whitefish School District Winter/Spring 2010

Computer Classes:

Beginning MS Office 2007, 12 hours Cost \$25, Out of District \$29

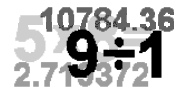
Explore the different programs that make up the Office Suite. You will get an introduction to Word, Excel, PowerPoint. This class is for beginners.



Session	Days	Dates	Time	Location	Instructor
One	Mon – Wed	Feb. 8,10,15,17,22,24	10am -12pm	District Office	Hardy
Two	Tues – Thurs	Feb. 9,11,16,18,23,25	6:30- 8:30pm	Middle School	Hardy

Beginning MS Excel 2007, 8 hours Cost \$20, Out of District \$24

Learn how to crunch numbers with Excel. Learn about formulas, functions, and formatting! Creating spreadsheets and entering data will be a breeze after taking this class. This class is for beginners



Session	Days	Dates	Time	Location	Instructor
One	Tues - Thurs	Feb. 9,11,16,18	10am -12pm	District Office	Hardy
Two	Tues - Thurs	Mar. 2,4,9,11	6:30- 8:30pm	Middle School	Hardy

Intermediate MS Excel 2007, 8 hours Cost \$20, Out of District \$24

A good follow-up class to the beginning Excel class. Master your Excel skills and learn how to analyze your data. Learn to sort and filter your numbers, data validation, and create impressive graphs.

Days	Dates	Time	Location	Instructor
Tues – Thurs	Mar. 2,4,9,11	10am -12pm	District Office	Hardy

Beginning MS Access 2007, 10 hours Cost \$20, Out of District \$24

Access Databases allow for greater control of your data and more detailed reporting. Learn to create and manage a database in Access. Find out the difference between flat and relational databases. Come learn to take control of your data! This is a beginner's class.

Session	Days	Dates	Time	Location	Instructor
One	Tues - Thurs	Mar. 16,18,23,25	10am -12pm	District Office	Hardy
Two	Tues - Thurs	Mar. 16,18,23,25	6:30- 8:30pm	Middle School	Hardy

Other:

Beginning Pottery, 30 hours

Cost \$65 Out of District \$75

\$15 materials fee

Participants will learn the basic techniques of making pottery on the potter's wheel and of pot decoration. Emphasis will be on self expression and having fun.



Days	Dates	Time	Location	Instructor
Monday	Feb. 1,8,22,Mar 1,8,15,22, April 5,12,19	6-9pm	Independent High School	Ruffatto



Woodworking, 14 hours**Cost \$30 Out of District 35\$****\$15 materials fee**

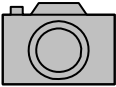
Learn the fundamentals of creating projects with wood and of using woodworking tools safely while creating a project.

Days	Dates	Time	Location	Instructor
Tuesday	Feb. 23, Mar. 2,9,16,23 April 6, 13	6:30-8:30pm	High School	Boyle

Sing and Learn Spanish, 30 hours**Cost \$65 Out of District \$75**

Spanish is easy and fun. Acquire the basic knowledge to communicate in a Spanish speaking country. Use of a singing technique will allow you to pronounce out loud without fear. The content of the class will also introduce you to the culture and etiquette of Latin America.

Days	Dates	Time	Location	Instructor
Monday	Feb. 1,8,22,Mar 1,8,15,22, April 5,12,19,26 May 3,10,17,25	6:30-8:30pm	Muldown	Hardwick

Digital Camera/Photography, 8 hours Cost \$20, Out of District \$24

Learn the ins and outs of your digital camera. Learn how to edit your photos using software on the computer.

Days	Dates	Time	Location	Instructor
Tues. – Thurs.	April 13, 15, 20, 22	6:30-8:30pm	Middle School	Gould

Come learn in a fun, relaxed, environment. Our goal is for you to get what you need out of our classes.

Please fill out this form and bring it with your payment to Whitefish Schools District Office, 600 E. 2nd St. You may mail this form in, however please call first to check on class availability.

First Name _____ Last Name _____
 Address _____ City _____
 Zip _____ Phone Number _____

Name of Class	Session	Cost
Total		

Please make checks payable to Whitefish School District #44

Because class sizes are limited...Pre-Registration and payment is required, register at Whitefish Schools District Office, 600 E. 2nd St., call 862-8640 for more information. One week notification of withdrawal from a class is required to receive a refund.

Send to: Adult Ed.
 Whitefish School District
 600 East 2nd St.
 Whitefish, MT 59937